



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

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Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Date: February 9, 2016

Location: Port of Seattle Headquarters – Pier 69
2711 Alaskan Way, Seattle, Washington

ORDER OF BUSINESS

12:00 noon

1. CALL TO ORDER

2. Recess to EXECUTIVE SESSION* – Pursuant to RCW 42.30.110, if necessary.

1:00 p.m.: Reconvene or Call to Order and Pledge of Allegiance

OPEN PUBLIC SESSION**

3. SPECIAL ORDERS OF BUSINESS

- 3a. CEO Report for February 9, 2016.

4. UNANIMOUS CONSENT CALENDAR***

- 4a. Approval of the minutes of the special meeting of January 13, 2015, the town hall meetings of May 20 and 21, 2015, the special joint meeting of July 28, 2015, and the special meeting of December 22, 2015. **(no enclosures)**

- 4b. Authorization for the Chief Executive Officer to advertise, award, and execute a major public works contract to re-roof two buildings: the Alaska Hangar One and an associated maintenance building, at Seattle-Tacoma International Airport for an amount not to exceed \$1,569,000 out of an estimated project cost of \$1,927,000 (CIP #C800637). **(memo and presentation enclosed)**

- 4c. Authorization for the Chief Executive Officer to: (1) design and prepare construction bid documents for the Zone 5 Window Wall Ticket Counters project, and (2) use a combination of Port crews and small works contracts to construct and relocate airline kiosks as the first element of this project at Seattle-Tacoma International Airport, for an amount not to exceed \$315,000. The total estimated cost of this project is \$1,781,000 (CIP #C800824). **(memo and presentation enclosed)**

- 4d. Authorization for the Chief Executive Officer to execute a contract for exclusive food and beverage service at The Conference Center at Sea-Tac Airport. The contract duration is three years with two one-year options to extend. Total five-year estimated value of the contract is \$775,000. **(memo enclosed)**

- 4e. Authorization for the Chief Executive Officer to extend the Port's Paid Parental Leave Program to represented employees via Memoranda of Understanding with their respective labor representatives. **(memo, memorandum of understanding, and Resolution No. 3712, as amended, enclosed)**

- 4f. Approval of a technical correction to the action request of agenda item 6c of December 8, 2015, that does not alter the authorization amounts or the projects for which authorization was granted, to read as follows: Request Commission authorization for the Chief Executive Officer to take the following actions to advance two significant capital projects at Seattle-Tacoma International Airport, as described in Attachments A and B, by (1) increasing project authorizations, and executing contract amendments and change orders for the International Arrivals Facility Program in the amount of \$275.5 million and for the North Satellite Renovation & North Satellite Transit Station Lobbies Project in the amount of \$98.1 million for a total of \$373.6 million additional authorization for the two projects; (2) executing a contract for project specific construction audit services for the term of each project; and (3) amending the previous Commission authorization for the IAF validation contract not-to-exceed amount to include sales tax for the estimated amount of \$570,000 (CIPs #C800583 and #C800556). **(memo and prior memo enclosed)**

* *An Executive Session may be held at any time after the convening time, if necessary.*

** *Please silence all personal electronic devices during the Public Session.*

*** *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

If requested, items may be removed from Consent and considered individually following public testimony.

4. UNANIMOUS CONSENT CALENDAR, Continued

- 4g. Authorization for the Chief Executive Officer to design, advertise and execute a major works construction contract for the 2016 Flight Corridor Safety Obstruction Management Project at Seattle-Tacoma International Airport in the amount of \$750,000 for a total estimated project cost of \$900,000. ([memo](#) and [attachment](#) enclosed)
- 4h. Authorization for the Chief Executive Officer to select an Underwriting, Remarketing and Debt management Finance Team through a competitive selection process to provide on-going information for the Port's debt management program and to participate in individual debt transactions through a negotiated sale process. A contract with participating members of the Finance Team will be issued for each debt transaction. ([memo](#) enclosed)

5. **PUBLIC TESTIMONY** – Public testimony procedures may be found online at www.portseattle.org/About/Commission/Procedures.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- 6a. Authorization for the Chief Executive Officer to execute the diagnostic phase of a consulting contract for services relating to Procurement Excellence. The estimated cost for diagnostic phase and implementation is anticipated to be \$4,000,000. The Port will come back for specific authority to amend the contract to authorize the implementation phase. ([memo](#) and [presentation](#) enclosed)
- 6b. First Reading of Resolution No. 3715: A Resolution of the Port of Seattle, authorizing the Chief Executive Officer to sell and convey Port personal property in 2016 in accordance with RCW 53.08.090 with a value not greater than \$18,000. ([memo](#) and [resolution](#) enclosed)
- 6c. Authorization for the Chief Executive Officer to extend amount of the originally approved Commission request of October 27, 2015 by \$310,000 for the purchase of an Aircraft Rescue Fire Fighting Vehicle with a High Reach Extendable Turret and firefighting agent and equipment necessary to make this apparatus operational for the Port of Seattle Fire Department at Seattle-Tacoma International Airport. ([memo](#) enclosed)
- 6d. First and Second Reading and Final Passage of Resolution No. 3716: A Resolution of the Port Commission of the Port of Seattle repealing Resolution 3694, as amended, relating to safety and security at Seattle-Tacoma International Airport and the necessary hiring standards, training opportunities, and minimum compensation required to maintain a well-trained workforce at the Airport. ([memo](#), [resolution](#), and [Resolution No. 3694, as amended](#), enclosed)

This repeal is in light of Washington Supreme Court ruling on the applicability of City of SeaTac Ordinance 13-1020 at the Airport and that ordinance's similarities for employment standards with Resolution No. 3694.

- 6e. Authorization for the Chief Executive Officer to execute an indefinite delivery, indefinite quantity consulting contract to perform continuous process improvement services with a total value of \$3,000,000 and contract duration of three years plus two one-year options for a total of five years. There is no funding request associated with this authorization. ([memo](#) and [presentation](#) enclosed)
- 6f. Adoption of the following motion: Consistent with the Port Commission's commitment to small businesses, including disadvantaged, minority, and women-owned businesses, as expressed in Resolution No. 3274, adopted in 1998, the Port of Seattle supports policy proposals at the state level, including House Bill 2822 in the current legislative session, that would repeal existing state law, RCW 49.60.400, which currently prohibits public entities from granting preferential treatment to individuals or groups based on race, sex, color, ethnicity, or national origin in public contracting. The repeal of these restrictions will allow the Port greater flexibility in fulfilling its mission of supporting the economic vibrancy of the region and will contribute to the fulfillment of the Port's Century Agenda, which calls for the creation of 100,000 new jobs in the region through economic development efforts. ([memo](#), [motion](#), and [Resolution No. 3274](#) enclosed)

7. STAFF BRIEFINGS

- 7a. *[Removed from Agenda]*
- 7b. South Satellite Narrow-body Aircraft Gating. ([memo](#) and [presentation](#) enclosed)
- 7c. Q4 2015 NorthSTAR Program and North Satellite Project. ([memo](#) and [presentation](#) enclosed)
- 7d. Q4 2015 International Arrivals Facility Briefing. ([memo](#) and [presentation](#) enclosed)

8. ADDITIONAL NEW BUSINESS**9. ADJOURNMENT**